

3. Request for exercise of rights ⁴

<input type="checkbox"/>	Right of access to personal data
<input type="checkbox"/>	Right to rectification of personal data
<input type="checkbox"/>	Right to erasure of personal data («right to be forgotten»)
<input type="checkbox"/>	Right to restriction of data processing
<input type="checkbox"/>	Right to data portability
<input type="checkbox"/>	Right to object to data processing
<input type="checkbox"/>	Right to object to automated individual decision-making, including profiling
<input type="checkbox"/>	Right of specific legislation on protection of data in electronic communications

4. Request description ⁵

5. Terms of completion

1. Please fill in all of the above fields after you have read carefully the relevant explanatory notes.
2. You can submit the personal data access request form in the following ways:
 - a. By email, at: eleni.drakoulakou@zeushotels.gr
 - b. By post to the head office of the Data Protection Officer:
L. Vyronos 1, 71202 Heraklion Crete.
 - c. At the Hotel's Reception (ZEUS HOTELS), whose personnel will forward your request to the Data Protection Officer.
 - d. By fax at: +30 2810 224 139.

⁴ The applicant must indicate the right he/she wishes to exercise.

⁵ Please state your request in detail. If you need further assistance, information about your rights can be found on the website www.zeushotels.gr

3. "ZEUS HOTELS" will provide a copy of the document(s) containing the applicant's personal data which you specifically ask for, upon submitted request, but for any additional copies "ZEUS HOTELS" retains its right to impose reasonable costs.
4. Your above-mentioned data will be processed by "ZEUS HOTELS" only for the satisfaction of your request.
5. The exercise of the right to object to the processing of personal data does not entail any charge.
6. "ZEUS HOTELS" will make every effort to perform the necessary actions within thirty (30) days from the date of invocation / exercise of your right, unless the work relating to the fulfillment of your request is characterized by particularities and / or complications. In that case, "ZEUS HOTELS" reserves the right to extend the time for the completion of the actions needed. In any case, you will be notified within one month of submitting your request for any extension of the deadline for our response.
7. Your application with your data will be retained for five (5) years in our Company's file, subject to prolongation of the relevant period in the event of exercise of legal claims.
8. In case you believe that your request for exercise of your right has not been met, you reserve the right to contact the Personal Data Protection Authority.
9. For further information about your rights and the General Data Protection Regulation 2016/679 of the European Union that governs them, you can always contact ZEUS HOTELS by phone at +30 2810 398608 and by email at eleni.drakoulakou@zeushotels.gr.

I responsibly declare that the above information is accurate and true.

Place, _____

Official's details (receiver of the request) ⁶

Date, _____

Signature

Signature

⁶ Full name and Signature of the official who received the request, after identifying the applicant's details. In case of sending this request either by fax or email, "ZEUS HOTELS" reserves the right to verify the exact details of the applicant.